FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 37

MINUTES OF MEETING OF BOARD OF DIRECTORS

JUNE 19, 2019

The Board of Directors (the "Board" or the "Directors") of Fort Bend County Municipal Utility District No. 37 (the "District") met in regular session at 7:00 p.m., at 1301 Misty Bend, Katy, Texas 77494, on Wednesday, June 19, 2019, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Stephen Berckenhoff President
David A. Carp Vice President

Rudy Ammer Secretary/Investment Officer/Co-Tax Compliance Officer

Larry W. Davis Treasurer

Kenneth L. Comeaux Assistant Secretary/Co-Tax Compliance Officer

All members of the Board were present, thus constituting a quorum. Also attending all or portions of the meeting were: Kim Shelnutt of Myrtle Cruz, Inc. (the "Bookkeeper" or "MCI"), bookkeeper for the District; David Ferrier and Cindi Winski of Equi-Tax, Inc. (the "Tax Assessor/Collector" or "Equi-Tax"), tax assessor/collector for the District; Bob Ring of Inframark (the "Operator" or "Inframark"), operator for the District; Chris Thornhill of The Thornhill Law Firm (the "DTA" or "Thornhill") delinquent tax attorney for the District; David Leyendecker, of Clay & Leyendecker, Inc., engineer for the District; Allen Perez with the Westheimer Parkway Project ("Developer"); Alan P. Petrov of Johnson Petrov LLP (the "Attorney" or "JP"), attorneys for the District; and J.D. Schuck, a resident of the District.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Public Comment.

Mr. Perez provided a quick update to the Board on the status of his project.

- 2. <u>Approval of Minutes</u>. Next, the Board considered approval of the May 15, 2019 regular meeting minutes. Upon motion by Director Carp, seconded by Director Comeaux, after full discussion and with all Directors present voting aye, the Board approved the minutes as presented.
- 3. <u>Tax Assessor/Collector Report</u>. The Tax Assessor/Collector's Report was presented by Mr. Ferrier, a copy of which is attached hereto as <u>Exhibit "A"</u>.
- a. Mr. Ferrier reviewed with the Board the Tax Assessor/Collector's Report. He updated the Board on the valuation of Enstor and responded to questions from the Board. In addition, Ms. Winski informed the Board of her research concerning the history and valuation of the Enstor site.

- b. Mr. Ferrier next reported that 98.3% of the 2018 taxes had been collected as of May 31, 2019.
- c. The Delinquent Tax Report was presented by Chris Thornhill, a copy of which is attached hereto as <u>Exhibit "A-1</u>." He also responded to questions.

Upon motion by Director Ammer, seconded by Director Comeaux, after full discussion and with all Directors present voting aye, the Board approved 1) the Tax Assessor/Collector's Report, as presented; 2) authorized payment of check numbers 2231 thru 2233 from the Tax Account and 3) the Delinquent Tax Report.

Ms. Shelnutt entered the meeting at this time.

- 4. <u>Bookkeeper's Report and Investment Report</u>. Ms. Shelnutt reviewed with the Board the Bookkeeper's Report and Investment Report, copies of which are attached hereto as Exhibit "B".
 - a. Ms. Shelnutt reviewed the written reports and responded to questions.
- b. Ms. Shelnutt then reviewed the current and year-to-date revenue and expenditures against the District's budget for the fiscal year ending August 31, 2019.

Upon motion by Director Carp, seconded by Director Ammer, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report and Investment Report, as presented, authorized payment of checks numbered 1519 through 1546 from the Operating Account.

- 5. Operations Report. Next, Mr. Ring presented the Operations Report, a copy of which is attached hereto as Exhibit "C".
- a. Mr. Ring reviewed the current operations in the District. Mr. Ring also reported a DO MIN. excursion occurred at the Wastewater Treatment Plant. A copy is attached to the Operations Report. He responded to questions from the Board.
- b. He also reported there were three (3) delinquent accounts scheduled for termination due to non-payment of water and sewer bills.

Upon motion by Director Ammer, seconded by Director Davis, after full discussion and with all Directors present voting aye, the Board approved the approved 1) the Operations Report; and 2) authorized termination of service to three (3) delinquent accounts pursuant to the District's Rate Order.

Engineering Report.

Mr. Leyendecker updated the Board on the status of projects in the District. He expects to have the survey report at the July Board meeting. He then responded to questions from the Board.

Upon motion by Director Davis seconded by Director Ammer, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

7. New Business.

The Board then discussed the District's insurance renewal and stated if the increase is at or less than 3%, no action is deemed necessary.

8. Old Business.

The Board discussed the meeting with the City of Katy concerning Fire Protection Services. In addition, the Board discussed the possibility of being released from the City of Houston ETJ and authorized Johnson Petrov to look into the process of same.

Upon motion by Director Ammer seconded by Director Davis, after full discussion and with all Directors present voting aye, the Board authorized Johnson Petrov to look into the process for the District to be released from the City of Houston's ETJ.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

ED, PASSED and APPROVED this 17th day of July, 2019.

Secretary, Board of Directors

Assessor/Collector's Report

A-1- Delinquent Tax Report

B - Bookkeeper's Report

C - Operations Report